

We are growing!

In 2021, we have seen more internal promotions than ever before and 2022 is looking just as exciting for us. With this in mind, we are looking for enthusiastic and ambitious people to join our fantastic sales team based in the heart of Soho, London.

As an organisation who are the largest provider of the Teaching Apprenticeship Programme, we are passionate about the service we provide to our schools and our trainees. The result of your hard work means that there is another qualified teacher in the profession supporting and guiding the lives of young people throughout the country. This really is a role that will not only reward you financially but also provide a service that has a positive impact throughout communities.

As a **Sales Support Officer** you will be an essential member of the team that is responsible for delivering graduates on to our teaching apprenticeships programme. You will work closely with our ITT consultants to ensure that the trainees provide documentation to demonstrate they are eligible and suitable prior to being sent to our administration team. You will need high levels of tenacity when dealing with various stakeholders including trainees, schools, and our programme team. An understanding or experience of recruitment or HR would be advantageous but full training will be given.

To support the wellbeing of our team, we operate a hybrid working pattern. 3 days in the office and 2 days working from home. Laptop and mobile phone will be provided as will full training and the support of a fantastic team.

This role could be perfect for a graduate looking to take their first role within a successful and ethical recruitment business. As basic salary of up to £23,000 is on offer.

If you would like to express your interest please forward your CV details to jane@e-qualitas.co.uk